



Residential & Schools Program Coordinator - City of Gresham

Salary: \$25.04 - \$31.67 Hourly

Job Type: Part-Time

Closing Date: 6/3/2014

Position Description:

The City of Gresham is pleased to be accepting applications for a Residential & Schools Program Coordinator (Administrative Analyst) position. The successful candidate will perform in an administrative capacity supporting the Recycling and Solid Waste Division of the Environmental Services Department with the City. This a part-time, .75 FTE position.

The Residential & Schools Program Coordinator specifically will provide program coordination, administration, budget recommendations, public relations, promotion and community outreach.

Gresham, the fourth largest city in the state of Oregon, is located in the Northwest part of the state between Portland and Mount Hood. Our City boasts a proud, diverse and growing population. This position plays a prominent role in promoting the City's organizational value of public service through its interaction with the public concerning recycling and sustainability initiatives.

For more information on qualifications, job duties, application details and to apply:

Please visit <http://www.greshamoregon.gov/jobs>.